

# St John's Mosley Common CE Primary School

SEND

Special Educational Needs and Disabilities

Information Report for Parents & Carers



**St. John's**  
Mosley Common C.E. Primary School

*Aim High, Believe, Achieve*

"For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future." Jeremiah 29:11

September 2024

## What is the Information Report?

This report provides information for parents/carers of children who have SEND. It gives parents/carers and families an overview of the help that is available to support children and families with Special Educational Needs and Disabilities (SEND).

We refer to the term 'Special Educational Needs and Disabilities' if a child:

- a. Has significantly greater difficulty in learning than the majority of children his/her age in one or more areas of learning. Academic criteria are adhered to when making a decision. The threshold for each year group varies.
- b. Has a disability which either prevents or hinders him/her from making use of educational facilities of a kind generally provided in schools within the area of The Local Authority concerned for children of a similar age.

The difficulty or disability may relate to:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health
- Sensory or physical needs

## How do we support children with Special Educational Needs and Disabilities?

Class teachers plan the curriculum to meet the needs of every child and use Quality First Teaching strategies/reasonable adjustments to cater for a range of needs. If the class teacher concludes that a child needs further support to help progress, other than quality first teaching strategies, they will consult with the SENDCO (Mrs C Gore). An Individual Provision Map may be put into place after consultation with parents to offer targeted support where needed. This could be in the form of additional class support, small group intervention or 1:1 intervention. This support and intervention are closely monitored and reviewed by the class teacher and the SENDCO.

If a more sustained level of support is needed then a referral to an outside agency could be made for recommendations and further advice. The SENDCO works closely with Wigan Schools Targeted Education Support Service (TESS). A Link Teacher comes into school regularly to meet with the SENDCO, we are also

supported by Wigan Mental Health Support Team (MHST) and have a link worker who comes into school to discuss the support on offer. They are also available to work with children and parents to offer experienced and invaluable advice and support. For any children requiring more specialised support, a referral will be made by the SENDCO, with agreement from parents/carers, to the appropriate external agency. Where concerns remain, despite sustained intervention, the school will consider requesting a statutory assessment. Parents will be fully consulted at each stage. The school also recognises that parents have a right to request a statutory assessment.

Each year, a summary report is produced by the SENDCO outlining the support offered to all children with Special Educational Needs and the progress made by these children. This report is submitted to the school governors.

Support and Interventions that we provide at St. John's includes but is not limited to:

- Reading Comprehension groups - lowest 20%
- Read, Write Inc
- 1-1 reading
- Sensory diet related activities
- Teacher assistant support
- Speech and Language programmes, based around advice from speech and language therapists.
- Well-being groups.
- Occupational Therapy groups
- School Counsellor
- Pre - teach groups
- Catch up groups
- Toe by Toe

### Who provides children with extra support in school?

School employ a number of class teachers and teaching assistants to assist children further in the classroom and provide interventions in school.

- Reception - Mrs Musgrove
- Year One - Mrs Owen, Mrs Travis
- Year Two - Mrs Green
- Year Three - Mrs Cliff

Year Four - Mrs Irwin

Year Five - Mrs Gore

Year Six - Mrs Bush

## How does the school adapt its curriculum and learning environment for pupils with SEND?

Through 'Quality First Teaching', St. John's Mosley Common provides a curriculum that meets the needs of all children. All lessons offer both the support and the challenge that is necessary for all children to learn. When a child is identified as having additional needs, they will be supported through additional differentiation which can be in the form of the work that is set, resources, time, additional support, intervention or changes to the classroom environment.

Visual timetables support all children through the day with individuals who require it having a further personalised visual timetables/now and next cards. Quiet areas and sensory breaks are used to support those children with sensory sensitivities or social, emotional difficulties.

Our school Christian values teach our children to be respectful towards one another and to value each other regardless of any additional or complex needs they may have.

## Who coordinates SEND provision in school?

The SENDCO is Mrs Caroline Gore and she can be contacted through the school office (0161 790 2195)

Family welfare and Attendance Officer: Mrs Nicola Rigby

Designated Governor for SEND: Mrs Bloor

Responsibility for managing Pupil Premium: Miss Andrea Heaton

Designated Teacher for Safeguarding Pupils: Miss Andrea Heaton, Mrs Kirsty Owen, Mrs Nicola Rigby and Mrs Caroline Gore.

### What support will there be for my child's overall well-being?

Staff in school are readily available to children who wish to discuss any issues or concerns. We also have a school counsellor who visits school on a fortnightly basis. All staff are trained in child protection and are responsible for ensuring your child's safety and well-being.

In class, we use Jigsaw to respond to the children's needs and to ensure that each child is listened to. St. John's Mosley Common also has a strong School Council who act as the pupil voice.

Many different clubs are on offer throughout the year, to appeal to a range of ages, needs and abilities. All children are actively encouraged to take part in these extra-curricular activities.

If a child has a medical or personal need, a detailed Health Care Plan is compiled by the parents and teacher. These Health Care Plans are shared with all staff who are involved with the child.

Where necessary, and with the agreement of the head teacher, medicines can be administered in school with the completion of a signed medical consent form.

### What specialist services and expertise are available at or accessed by the school?

The school SENDCO has been awarded the National SENDCO Qualification and we have access to a number of external agencies when specialist advice and support is required, including:

- Educational Psychology Service 01942 486238
- Targeted Educational Support Service (TESS) 01942 201914
- Speech and Language Therapy Service (SALT) 0800 5870562
- Occupational Health 01942 482457
- Schools Outreach Service
- School Nursing team
- Child and Adolescent Mental Health Service (CAMHS)
- School counsellor 01942 867888
- Wigan Council SEND Information Advice and Support Service (SENDIASS) 01942 233323
- MHST - Mental Health Support team 01942 764472
- Children's Safeguarding Partnership (Startwell) 828300

## How are the staff trained to support children with SEND?

At St. John's Mosley Common, we are constantly reviewing our knowledge and expertise to ensure that we are able to fully support all of our children. Some of the training undertaken includes:

- First Aid Training
- Child Protection & Safeguarding Training
- Outreach Support Training
- Read, Write, Inc whole school training
- Team Teach Training
- PREVENT Training
- National SENDCO Qualification
- Diabetes Training
- Emotionally Friendly School Status - Bronze Award.
- Quality First Teaching
- Precision Monitoring
- ADHD Awareness
- Trauma Training
- Dyslexia Friendly Schools Training

## How accessible is the school environment?

St. John's Mosley Common is on one level. Toilets are available within the school which can accommodate wheelchairs and support children with a disability. We are happy to discuss individual access arrangements.

## What are the schools Transition Arrangements?

As a school we implement many strategies to ensure that the transition of all pupils is as successful as possible:

Prior to starting school, the school meets with staff from Nursery settings to discuss all pupils so they can make the best start in school.

New children entering Reception are welcomed for sessions in the Summer term before they start school. There are opportunities for the children (with their parents/carers) to visit the school prior to joining.

Discussions between the previous and receiving school regarding the child's needs. Transition days where pupils spend time with their new class and teacher.

Meeting with SENDCO and/or Foundation Stage Leader and the Early Year's setting from which the child is transferring.

Y6 - Y7 transition involves an in-depth discussion and sharing of information between the SENDCO, the TESS teacher, class teacher and 1-1 TA and the receiving school.

Y6 - Y7 enhanced transition available for any children identified as needing further time or support in their new school.

For pupils who have more specialised needs, a separate meeting may be arranged between school staff, parents/carers, the child (where appropriate) and the receiving school.

### How are parents and pupils involved in SEND?

At St. John's Mosley Common, we value the support of our parents and recognise that this plays a crucial part in school life. We consult parents annually through our questionnaire. We aim to invite parents into school for both formal and informal meetings, including coffee mornings, Parents' Evenings and Curriculum Meetings. In addition to this, our school Governing Body consists of parent representatives.

We encourage our pupils to:

Participate fully in the life of school

Behave in a respectful and responsible way within a learning context

Voice their suggestions as to how teachers can help them to learn better e.g. School Council

### Recording

Medical care plans are kept securely and shared with staff. CPOMS (Child Protection On-line Monitoring System) is used (on a strictly confidential basis) to share and disseminate any report etc. to all staff working with a particular child.

### Medical Needs

We have identified First Aiders in school and there is a First Aider on duty at all times of the day. We also have identified staff who administer medicines in

school, for those children who need to take medicine during the school day. Parents/carers are required to complete a medical form, collected from the school office, supplying information and permission for any medication that is to be administered. All Medicines are to be handed to the school office for them to be stored safely, in either a fridge or lockable cupboard, and are administered by the designated member of staff. We have a medical register, which is updated annually and also when parents make us aware of any changes. A medical concerns board, in the staff room, ensures all staff are aware of the needs of the children and we have trained First Aiders who are able to use the defibrillator that we have in school. In collaboration with parents, our pupils who have complex medical conditions have Care Plans in place, drawn up in assistance from the school Nurse or Specialist NHS Services (e.g. Diabetes/Epilepsy team etc. ) when necessary. These are available for reference for staff so that information is available at all times. Epi-pens are kept in a central location and staff are regularly trained on their administration.

Our Family Welfare and Attendance Officer works closely with Wigan's attendance team who come into school frequently to help us monitor attendance and punctuality, ensuring that all children are receiving their full entitlement to education. All our safeguarding procedures are robust and up to date.

### [What is a Provision Map?](#)

If we feel that your child would benefit from having targets in addition to the ones they already have in class, we may decide to provide a Provision Map (an individualised plan of the interventions the child will be involved in, when these will happen and who with). This is where additional needs will be addressed through an intervention. These maps will be shared with parents via Seesaw and parents are also invited to come into school to discuss these.

### [What is an Educational Health Care Plan \(EHCP\)](#)

When a child is demonstrating a significant cause for concern or their learning need is more complex and persistent than can be met by the interventions already put in place a Statutory Assessment will be considered.

The EHC Plan incorporates all information about the child from birth to 25. All parties, including health and other agencies involved with the child contribute to this plan. If a Statutory Assessment is required the school, in consultation with the child, parents/carers and outside agencies, will submit a request and detailed report to the Local Authority.

The Local Authority, Wigan, will need to have:

- information about the child's progress over time
- documentation in relation to the special educational need
- details of action taken by the school to meet the child's needs
- particulars of any special resources or arrangements put in place

This information includes where relevant:

- Individual Provision Maps for the child
- records of regular reviews and their outcomes
- health reports, including medical history where relevant
- National assessment levels and reports or records of progress compiled by the teachers
- educational and other assessments, for example from a TESS teacher or an Educational Psychologist
- reports from other professionals involved with the child (Social Services, Educational Welfare Services, Health and Education Services).

The views of the parent and child are sought. Parents may also make a Request for Statutory Assessment. If the school makes a Request for Statutory Assessment, parents can still access the support at any point in the process. The process is defined by a specific timescale and statutory procedures.

All of the evidence is gathered and sent to the Local Authority Special Educational Needs Inclusion Officer who, in turn, sends it for review to the Special Educational Needs Panel. If the request is successful, then further evidence is gathered from all of the agencies who have involvement with the child. An EHC Plan looks at all the needs that a child or young person has within education, health and care. Professionals and the family together consider what outcomes they would like to see for the child or young person. This plan identifies what is needed to achieve those outcomes.

EHC Plans may consider:

- The resources that are available will be used flexibly to allow families to make some choices about the provision their child/young person receives.

- A Personal Budget may be available to families to choose how to support the child or young person Parents/carers or the young person can express a preference for a particular school.

### Who can I contact for further information?

If you wish to discuss your child's educational needs, please initially contact your child's class teacher. Should you decide that you require any further support, please contact the Senior Leadership Team or the school SENDCO (Mrs Caroline Gore) who will be happy to discuss any concerns or issues that you may have. Contact number for school is 0161 790 2195.

### Where is the Local Authority's Local Offer published?

Please use the link below to view Wigan's Local Offer.

<https://www.wigan.gov.uk/Resident/Education/Special-Educational-Needs-and-Disability/Local-Offer/index.aspx>

The Autism Pathway and Service work with schools, teachers and parents to help support children with a diagnosis of Autism Spectrum Condition (ASC), you will find further information at the link below:

<https://www.wigan.gov.uk/Business/Professionals/Educational-support/ASC-Pathway-Service.aspx>

Or if you prefer to speak to someone please call Wigan SENDS team on 01942 486136.